



# SUMMER STAFF APPLICATION

## 2019 – 59 YEARS OF CAMPING EXCELLENCE!

### 1. SUMMER POSITION *Please indicate the summer position you are applying for.*

- Summer Missionary:** High School Grad, with preference given to those attending post-Secondary ed. in the fall
- Summer Servant:** High School student aged 16 years (as of Dec. 31, 2018) and older

**Area of Responsibility:** Rank your top three choices for your area of responsibility (the activity you'll teach/ oversee)

- |                                                                                         |                                                  |
|-----------------------------------------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Waterfront Director (Must be available May 24 – Aug. 31, 2018) | <input type="checkbox"/> Office Assistant        |
| <input type="checkbox"/> Lifeguard – 3 Month (Must be available May 24 – Aug. 31, 2018) | <input type="checkbox"/> Special Needs Assistant |
| <input type="checkbox"/> Lifeguard – 2 Month (summer only)                              | <input type="checkbox"/> Media Coordinator       |
| <input type="checkbox"/> Skills Coordinator (Oversee Canoeing/Archery/Riflery)          | <input type="checkbox"/> Maintenance Help        |

### 2. PERSONAL INFORMATION

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ PC \_\_\_\_\_

Home Phone #: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell Phone #: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Email: \_\_\_\_\_ OHIP: # \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Current Educational Status (Grade, Graduate, plans for fall): \_\_\_\_\_

### 3. SPIRITUAL INFORMATION

Have you accepted Jesus Christ as your Saviour? \_\_\_\_\_ When? \_\_\_\_\_

Home Church: \_\_\_\_\_

How regularly do you attend church? (1 = seldom; 5 = every week; N/A=not applicable)

Breaking of Bread -	1	2	3	4	5	N/A
Family Bible Hour/Sunday Morning Service -	1	2	3	4	5	N/A
Prayer Meeting or Bible Study -	1	2	3	4	5	N/A
Youth Group -	1	2	3	4	5	N/A

In what ways do you serve in your home church? \_\_\_\_\_

List other areas of Christian service you are involved in outside of your church (ie. School, community...) \_\_\_\_\_

Why do you want to work at ABK? \_\_\_\_\_

### 4. PERSONAL EVALUATION

Prayerfully rate yourself in the following areas (1= lowest and 5=highest)

POSITIVE ATTITUDE	1	2	3	4	5
CHRISTIAN EXAMPLE	1	2	3	4	5
SPIRITUAL MATURITY	1	2	3	4	5
MOTIVATION	1	2	3	4	5
COOPERATION WITH OTHERS	1	2	3	4	5
WORK ETHIC	1	2	3	4	5
SUBMISSION TO AUTHORITY	1	2	3	4	5
INITIATIVE	1	2	3	4	5

## **5. PRIORITIES**

Rank the following things in order of importance to you (#1 being most important, #10 being least important).

- |                                                                               |                                                          |                                                     |
|-------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Having fun                                           | <input type="checkbox"/> Leading children to Christ      | <input type="checkbox"/> Studying God's Word        |
| <input type="checkbox"/> Doing things well                                    | <input type="checkbox"/> Serving the Lord wholeheartedly | <input type="checkbox"/> Free time and weekends off |
| <input type="checkbox"/> Prayer                                               | <input type="checkbox"/> Working well as part of a team  | <input type="checkbox"/> Making new friends         |
| <input type="checkbox"/> Gaining volunteer hours and valuable work experience |                                                          |                                                     |

## **6. EXPERIENCE & QUALIFICATIONS**

What skills/qualifications do you have to work in the position for which you have applied? \_\_\_\_\_

- FIRST AID -Expiration Date: \_\_\_\_\_  CPR - Last Exam Date: \_\_\_\_\_
- SWIMMING - Level: \_\_\_\_\_ Last Exam Date: \_\_\_\_\_ (include copy)
- OTHER: \_\_\_\_\_ Date: \_\_\_\_\_
- MUSICAL ABILITY (please describe): \_\_\_\_\_
- Have you worked at a Summer Camp before? \_\_\_\_\_ Which camp? \_\_\_\_\_
- When? \_\_\_\_\_ In what capacity? \_\_\_\_\_

## **7. DECLARATION OF SEXUAL CHARGES OR CONVICTION**

HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF CHILD ABUSE OR A CRIME INVOLVING ACTUAL OR ATTEMPTED SEXUAL MOLESTATION OF A MINOR?

- Yes **OR**  No (if YES, please provide a written explanation on a separate sheet of paper)

## **8. DECLARATION OF THE APPLICANT**

*Dear Applicant, there is a high level of trust and responsibility placed on those who work with children. We can only teach and proclaim effectively what our lives exemplify. All staff at ABK are expected to have a love for Jesus, a servant's heart, and a willingness to work hard as unto the Lord. Working at ABK is a serious commitment. In addition to signing this declaration, please read **all bolded verses**. 1 Tim. 4:12, 2 Tim. 2: 1-7 & 4: 1-5.*

- I will uphold Camp's Bylaws, Policies, Statements of Faith and Lifestyle & Morality while at camp and will make every effort to conduct myself in a manner that honours Jesus Christ (**Col. 3:17, 23,24**).
- I will submit to the authority of camp leadership, and obey all camp rules. (**Heb. 13:17**)
- I will be careful in my music, speech, dress, and appearance at ABK. (**1 Cor. 12:23, 1 Cor. 10:32**)
- The information in this application is true to the best of my knowledge. I give Camp Aush-Bik-Koong permission to conduct reference background checks on me and permit my references to disclose and provide information about me that may have bearing on my character and fitness for serving in camp ministry. I release my references from any liability for furnishing information

*Signature of applicant:* \_\_\_\_\_ *Date* \_\_\_\_\_

## **9. IMPORTANT NOTE ABOUT APPLICATION DEADLINE**

Your application package **MUST** include the following items in order to be complete. **COMPLETE** application packages must be postmarked no later than **March 1, 2019**.

- A **cover letter** indicating why you want to be part of Camp ABK's summer staff
- A complete **Summer Staff application** form and **police check** (if current one is not on record)
- A **personal reference form** (filled in by someone other than a family member or church leader)
- A **resume**
- A **letter of reference** from your church leadership, in a sealed envelope (this is not a personal reference)

*Mail to: Summer Staff, Camp Aush-Bik-Koong,  
624 McNabb St. Sault Ste. Marie, ON P6B 1Z4*



# Summer Staff Application Information

## PLEASE READ CAREFULLY

Applicants interested in becoming part of the Camp ABK Summer Staff are encouraged to apply for one of the following positions:

**ONE SUMMER MISSIONARY: WATERFRONT DIRECTOR (May 24 – August 31, 2019)**

Remuneration: \$4700 plus room and board.

**TWO SUMMER MISSIONARIES: LIFEGUARD (May 24 – August 31, 2019)**

Remuneration: \$4140 plus room and board.

**ONE SUMMER MISSIONARY (June 28 – August 31, 2019)**

Remuneration: \$3235 plus room and board.

**UP TO FOUR SUMMER SERVANTS (June 28 – August 31, 2019)**

Remuneration: \$700 plus room and board.

### **GENERAL QUALIFICATIONS:**

All summer staff must demonstrate a growing spiritual life, and a Christ-like attitude. They must be teachable, have a love for children, and a willingness to work hard as unto the Lord. Each applicant must also be active in their home church. NLS waterfront and First Aid qualifications, as well as skills such as music, sports, drama and art are an asset, but not a requirement. Previous volunteer and summer staff experience at ABK is also an asset, but does not guarantee an applicant a position.

### **RESPONSIBILITIES:**

All summer staff will serve the Lord in a variety of roles throughout the camp season. Under the direct supervision of the Managing Directors, these individuals may perform any number of jobs at camp including waterfront supervision, counseling, coaching, kitchen duties, maintenance, and general labour. Applicants must be prepared to be stretched spiritually, physically, and emotionally. During the summer, all SM's and SS's are expected to be focused on their duties throughout the week, and are responsible for camp-wide clean-up/restocking on the weekends. Summer Staff meetings will be held on Saturday morning each week. **All applicants must be available for Summer Staff training, June 28 & 29.** All summer staff will receive one week off during the summer, as assigned by the Managing Director.

### **APPLICATION – DEADLINE: March 1/2019:**

Applicants **MUST** include the following items with their application package in order to be complete. **COMPLETE** application packages must be postmarked no later than **March 1, 2019** for consideration.

- A **cover letter** indicating why you want to be part of Camp ABK's summer staff
- A complete **Summer Staff application** form and **police check** (if current one is not on record)
- A **personal reference form** (filled in by someone other than a family member or church leader)
- A **resume**
- A **letter of reference** from your church leadership (NOTE: This is NOT a personal reference)

Send your application package to: **Summer Staff, Camp Aush-Bik-Koong, 624 McNabb St., Sault Ste. Marie, ON, P6B 1Z4.**

For more information, please contact Ryan at (705) 942-1142 or [ryan@campabk.com](mailto:ryan@campabk.com)

### **HIRING & NOTIFICATION PROCESS:**

Every year we receive applications from great applicants, often from more than we have positions for. Selecting our Summer Staff is a complex process. Applicants are considered based on a wide variety of factors including: spiritual maturity, character, skills, qualifications, strength of references (both personal and church leadership), interview, quality of application package, etc. At Camp Aush-Bik-Koong, we seek to assemble a Summer Staff Team that is spiritually strong, and includes a variety of skills and personality types, as well as a balance of males and females. Due to the myriad of factors that are considered when making our decisions, applicants will only be notified as to whether or not they received a position, not given reasons as to why they were or were not accepted. **All applicants will be notified by April 1, 2019.** Notwithstanding any other statements in this application, Camp Aush-Bik-Koong reserves the right to hire who it deems best-suited to a given position.



# Summer Staff Personal Reference Form

**NOTE: This is a personal reference and is not a substitute for the Letter of Recommendation from your church leadership. It is NOT to be filled in by an elder/pastor, nor a family member. Please place in a sealed envelope and return to the applicant for inclusion in their Summer Staff application package.**

Applicant's Name: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

*I hereby authorize the release of the following information to Aush-Bik-Koong Bible Camp.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reference Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**To the Reference:**

*The above-named applicant has applied for a position, which requires maturity, responsibility, a willingness to grow, and work hard. The applicant will be working with children, and may be required to fill a number of different roles, from being a Cabin Counsellor and Activity Leader, to working in the kitchen and cleaning. Your reference is intended to give us a better understanding of the applicant and is a very important part of the selection process. All information you provide will be treated in the strictest confidence.*

1. How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

2. Please grade the applicant in the following areas on a scale from 1 to 5 (where 1 is the lowest/poorest; 5 is the highest/best; NK = Not Known).

POSITIVE ATTITUDE	1	2	3	4	5	NK
CHRISTIAN EXAMPLE	1	2	3	4	5	NK
SPIRITUAL MATURITY	1	2	3	4	5	NK
MOTIVATION	1	2	3	4	5	NK
COOPERATION WITH OTHERS	1	2	3	4	5	NK
EMOTIONAL MATURITY	1	2	3	4	5	NK
LEADERSHIP ABILITY	1	2	3	4	5	NK
RESPECT FOR AUTHORITY	1	2	3	4	5	NK
WORK ETHIC	1	2	3	4	5	NK
TRUSTWORTHINESS (HONESTY)	1	2	3	4	5	NK
RELATIONSHIPS WITH CHILDREN	1	2	3	4	5	NK
INITIATIVE	1	2	3	4	5	NK

2. To your knowledge, does the applicant have a history of child abuse or a criminal record? YES or NO

3. In recommending this individual to work with children at Camp Aush-Bik-Koong, I would: *(Please check one)*

Highly recommend                       Recommend                       Recommend with Reservation  
 Recommend for a position of lesser responsibility                       Not Recommend

4. Please explain any significant information or impressions, which you feel we should know about the applicant. Please use the back of this page or enclose a separate letter if you need more room. \_\_\_\_\_

\_\_\_\_\_  
REFERENCE'S SIGNATURE

\_\_\_\_\_  
DATE